

SERVICES SELECT COMMITTEE - WORK PLAN 2012/13

Topic	4 April 2013	June 2013	September 2013	November 2013	January 2014
In-Depth Scrutiny	Under Occupation of Social Housing Action Plan review				
	Scope and terms of reference of the in-depth scrutiny review of Rural Broadband	Universal Credits Action Plan Review		Update on Universal Credits.	
Housing (Pat Smith)		Affordable Housing Position Report (Group Manager – Planning be invited to attend to provide an update on Section 106 money and comment on social and affordable housing across the District.) Review of Tenancy Strategy		Impact of changes to Benefits on the Housing Service	
Licensing (Richard Wilson)	Licensing Update Report (information only)				

Topic	4 April 2013	June 2013	September 2013	November 2013	January 2014
Payments & Benefits (Adrian Rowbotham)		Business Rates Retention		Revenues and Benefits Partnership Update Benefits Performance	
Human Resources (Syreeta Gill)					
Information Technology (Jim Carrington-West)	Members IT Working Group – Disaster Recovery Arrangements (information only)	Members IT Working Group – Disaster Recovery Arrangements(information only) Annual IT Update (information only)			
Waste and Recycling (Richard Wilson)		KCC Members invited to provide an update on Kent Joint Municipal Waste Management			
Communications & Customer Service	Customer Services Report (information only)				

Topic	4 April 2013	June 2013	September 2013	November 2013	January 2014
Budget (Adrian Rowbotham)	Localising Support for Council Tax - Update			Review of Service Plans Review of Budget Proposals for 2014/15	
Referral of Performance Issues from P&G Committee		Human Resources Update (information only)			
Other					

Key Stages of In-Depth Scrutiny Review

Stage 1 – Scoping and identifying key lines of inquiry

Stage 2 – Familiarisation with subject area

Stage 3 – Submission of evidence

Stage 4 – Deliberation/Consideration of Options

Stage 5(a) – Formulation of recommendations and reporting

Stage 5(b) – Outcomes

Stage 6 – Review and Monitoring

Working Group Membership 2012/13

Members IT Working Group

Cllrs. Abraham, Ayres, Mrs. Dibsdall, Pett (Chairman) and Scholey

Members' Under-occupation of Social Housing Working Group

Cllrs. Mrs Ayres, Mrs George, Mrs Parkin, Piper and Miss Stack.

Members' Universal Credits Working Group

Cllrs. Ball, Firth*, Hogarth*, Horwood and Raikes.

*Visiting member– not a member of Services Select Committee